



## Mpower Minor Project Worksheet

Updated ####/## - Version 1.1

<b>Project Name</b>	Wellness, Safety, and Sustainability Fair (WSSF)	
<b>Project Manager</b>	Diane Aaroen	
<b>Action topic</b>	<i>Education/Awareness</i>	
<b>Project Description</b>		
The project involves scheduling 12-18 outside vendors and organization to share their knowledge and experiences with our Webcrafters employees. The WSSF times are offer equally on all shifts and to all departments on company paid time so attendance is usually pretty good. Some of the sustainability vendors include: Sustain Dane promoting dual flush toilet conversion kits and rain barrels, Mpowering Madison, Rideshare etc & DNR.		
<b>Project Definition</b>		
<b>Project Goals</b>	To promote and educate Webcrafters employees. The thought is that they will not only take part here in the efforts here at work, but to share their knowledge with their families and friends outside of work.	
<b>How will progress be measured?</b>	We look to implement a new system related to recycling, waste reduction, water and energy conservation and we will be able to judge employees understanding and willingness to participate following the WSSF.	
<b>Expected environmental benefits</b>	This is hard to measure, but we do know you have start with the knowledge of the situation before you can expect to see results.	<b>Quick Conversion Factors</b> <ul style="list-style-type: none"> <li>• 2.22 lbs CO<sub>2</sub> / kWh saved</li> <li>• 11.76 lbs CO<sub>2</sub> / therm saved</li> <li>• 4.4 lbs CO<sub>2</sub>/ 1000 gallons water</li> <li>• 19.56 lbs CO<sub>2</sub> / gallon of gas saved</li> </ul>
<b>Implementation Plan</b> <i>(Due dates and durations)</i>		
The WSSF is scheduled October 6 <sup>th</sup> – 9 <sup>th</sup> at the Fordem location and the 20 <sup>th</sup> – 23 <sup>rd</sup> at the Westport location.		

### Management Sign-Off

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SIGNATURE

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Date:

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