



Mpower Minor Project Worksheet

Production Paper – Task #3

Project Name	Recycled Content Paper	
Project Manager	Eric Seidl	
Action topic	Other	
Project Description		
Utilize recycled content paper for in-house printers and plotters. Reduce/ discontinue use of paper with no recycled content. JJR will work will current printing companies to ensure that large production jobs that are sent out are printed on recycled-content paper and consider plant-based inks when possible.		
Project Definition		
Project Goals	Reduce our environment/ greenhouse gas footprint by utilizing paper with recycled content. Recycled content goal for non-coated paper is 100% post-consumer, while coated paper should be a minimum of 30%. In addition to recycled content, employees should be educated on how to reduce usage of paper and to only use coated paper when necessary.	
How will progress be measured?	Work with paper suppliers for recommendations of recycled content paper that still maintain desired print quality needed for production jobs.	
Expected environmental benefits	Based on JJR's baseline paper usage for 2008 paper use, implementing use of 100% recycled content non-coated paper and 30% recycled content coated paper, we can reduce our paper carbon emissions from 13.36 Metric Tons to 3.78 Metric Tons. See attached worksheet for calculations.	Quick Conversion Factors <ul style="list-style-type: none"> • 2.22 lbs CO₂ / kWh saved • 11.76 lbs CO₂ / therm saved • 4.4 lbs CO₂/ 1000 gallons water • 19.56 lbs CO₂ / gallon of gas saved
Implementation Plan <i>(Due dates and durations)</i>		
2/2009 - Switch to 100% post-consumer recycled content non-coated copy paper. 2/2009 - Switch to 30% post-consumer recycled content plotter paper (non-color). 2/2009 - Look into options for recycled-content coated paper for color printing 11/2009 - Test recycled content paper for color printing 12/2009 – Create a recycled content paper policy for printing sent outside of the office.		

Management Sign-Off

SIGNATURE

Date: _____